Powerpoint Transitions

1. Click the slide you want for the transition.
2. Click the transition tab
3. Click on the drop down box to see all transitions.
4. There are 3 types of transitions: Subtle, Exciting, Dynamic
5. Choose the transition you want to use by clicking on it.

Transitions and Animations make powerpoints more interesting. Use these features to emphasize important information.

Powerpoint Animations

1. Highlight what on the slide you want animated.
2. Click the animation tab
3. Click the drop down box to see all animations.
4. There are 3 types of animations: Entrance, Emphasis, and Exit
5. Choose the animation you want to use by clicking on it.
6. Click the animation pane
7. Right click on the first item and click "start with previous.
8. Right click on all of the rest of the items and click " start after previous"